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EDUCATION

- 2005** Ph D (English) Aligarh Muslim University, Aligarh, India.*
2001 PGDL Aligarh Muslim University, Aligarh, India. 1st Class
1999 MA (ELT) Aligarh Muslim University, Aligarh, India. 1st Class **
1997 B.A (Honours in English) Aligarh Muslim University, Aligarh, India. High 2nd Class

* The title of the thesis is “**Pitfalls of Internal Assessment Through Oral Test Mode: Problem-solving Through Communicative Approach to Testing**”.

** The title of the dissertation is “**Psychological Implications of Testing: A Case Study**”.

EMPLOYMENT

- Indian School of Mines, Department of Humanities & Social Sciences (India).
Associate Professor in English, February 22, 2010 to till date.
- Indian School of Mines, Department of Humanities & Social Sciences (India).
Assistant Professor in English, February 22, 2007 to February 21, 2010.
- Indian School of Mines, Department of Humanities & Social Sciences (India).
Lecturer in English, June 13, 2005 to February 21, 2007.
- Aligarh Muslim University, Faculty of Theology (India)
Guest Faculty in English, 2003-04 and 2004-05 Sessions.

COURSES TAUGHT

1. June 2005- Present Indian School of Mines, Dhanbad, India

- Teaching the following courses to **M. Phil (English)** students:

Sl. No.	Name of the Course	Course Coverage
1	Introduction to Linguistics	General introduction: Linguistics, Linguistics in a Historical context; Phonology and

		Morphology: Phonetics and Phonology; Principles of Phonemic Analysis; Segment vs Features; Phonological Rules and Representations; The Morphological Structure of Words; Morphological Analysis; Syntax: Constituent Structure, Argument Structure and Thematic Structure, Case, Empty pronouns and Control, NP-movement, Wh-movement; Meaning: Semantics and Pragmatics; Text and Discourse; Social and Psychological and Applied Perspectives: Sociolinguistics, Applied Linguistics
2	Principles of English Language Teaching	Introduction: A Historical survey of Language Teaching; Linguistics and Language Teaching; The Psychological Principles of Language Teaching: Some Theoretical Information; The Psychology of Language Learning: Some Practical Applications; The basis of Curriculum Planning: College level; The uses of English for new roles in Higher Education; The Teaching of Writing Skills; The Teaching of Literature; New Trends in Language Teaching; Language Teaching (Method): A General Survey
3	Translation Studies	General Introduction Translation and Translation Studies; History of Translation Theories; Translation and Culture; Terminology; Problems of Translation: Literary and Non-literary; Translation and Power; Post-colonialism and Translation; Translation Assignment: 3 essays or 3 short stories or 10 poems or 2 chapters from fiction or 1 one-act-play (with a brief introduction)
4	Research Methodology	Preliminary considerations; Designing research; Quantitative methods; Qualitative procedures; Mixed methods procedures; Statistical Methods; Narrowing a Topic, Designing Questionnaires, Conducting Interviews, Using the Library, and Documenting Sources; Research Communication: Some Characteristics; Discourse Analysis; An Approach to Style; Interactional Process Approach to Research Writing; Research skills and resources, and Research and Writing; Writing Research Papers: a step-by-step list, developing an

		outline, paraphrasing, quoting and summarizing, writing abstracts, writing a thesis statement, general format, referencing and bibliography
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- Teaching the following professional and business communication courses to students of undergraduate and postgraduate degrees:

Sl. No	Name of the Course	Course Coverage
1	Communication Skills (I B. Tech)	English Grammar: A Revisiting, Importance of vocabulary building & Lexical aspects, Pronunciation/ Phonetics, Developing Listening Skills, Reading Comprehension (literary texts), Reading non-literary texts, Oral Communication, Oral Presentation, Group Discussions, Developing Writing Skills, Punctuation, Rhetorical Functions in Academic Writing, Writing & Rhetoric
2	English For Professional Communication	Business and managerial oral communication, Business Writing
3	Oral Communication Skills	Oral communication in professional and business situations: Formal conversation, meetings and discussions, and professional oral interaction
4	Oral Presentation Skills	Business presentation techniques and strategies, Informative/Demonstration/persuasive presentation, Materials and logistics, Non-verbal communication, Using visual aids, Linguistic aspects
5	English for Science and Technology	Academic reading skills and written analysis; Listening to lectures and speeches, Listening to discussions and explanations in tutorials and note taking; oral interaction in academic, professional and social situations; Technical writing skills
6	Scientific Writing	Technical Writing, Writing and Communication Analysis, Process model of writing, professional writing skills
7	English I (Prep)	Grammar Revision, Passive Construction, Paragraph Writing, Essay Writing, Sentence Joining, Reading Comprehension and Vocabulary
8	English II (Prep)	Impersonal Passive; Rhetorical functions: instruction, report, description, definition; Paragraph Writing; Letter Writing; Word Formation/Phrase Construction; Sentence Joining; Reading Texts

9	Communication Skills (M. Sc.)	<p>The Process of Communication, barriers to communication, overcoming the barriers to communication, effective verbal communication, non-verbal communication.</p> <p>Speaking and listening, listening strategies, effective speaking, social interaction, professional interaction, academic speaking and listening skills, oral presentation: seminar presentation and team presentation.</p> <p>CV/Resume writing, job application, proposals, reports, writing articles and research papers.</p>
Ph. D. Courses		
10	Research and Technical Communication	<p>Introduction to Research Communication; Grammar & Rhetoric; Reading Skills for Literature Review; Writing Skills: Sentence formation; Use of appropriate diction; Paragraph and Essay Writing; Coherence and Cohesion. Summarization, paraphrasing, outlining, Non Linear description, Narrative, Instruction and reporting, Descriptive, Explanatory, Analytical and Argumentative Writing, enhancing editing skills, Punctuation; Introduction to Terminology, Concept of Research; Using classified materials, Plagiarism, and copyright material; Presentation Skills</p>
11	Descriptive Linguistics	<p>Descriptive Linguistics is a course where students and instructor work together to discover the grammar of a language. We begin by trying to discover (and hear) the phonetic categories in the language, transcribing basic vocabulary phonetically and working out a phonemic analysis and practical orthography. We then move on to grammar, with each student responsible for researching and eliciting the key data in some area. Through various assignments, students build toward a final grammatical sketch of the language.</p> <p>Language Description; Description and Documentation; Grammar of Language; Language Contact and Change; and Language Family</p>

12	Introduction to Sociolinguistics	<p>This course will provide you with an introduction to the study of LANGUAGE VARIATION AND CHANGE, a subject that comprises three closely related disciplines: HISTORICAL LINGUISTICS (the study of how languages change over time); DIALECTOLOGY (the study of regional variation in language); and SOCIOLINGUISTICS (the study of the relationships between language and society). While we will explore all of these subjects and the relations among them, our main emphasis will be on Sociolinguistics, including both CORRELATIONAL SOCIOLINGUISTICS (how social factors like age, sex and social class influence linguistic variation) and many topics in the SOCIOLOGY OF LANGUAGE.</p> <p>Basic Concepts In Sociolinguistics; Language Use In Society; Language Variation; Language Forms and Society; and Language And Sociolinguistic Determinants</p>
13	Introduction to Psycholinguistics	<p>Psycholinguistics is the study of the mental processes and systems that underlie the linguistic ability that is seen in all human speech communities. This course will introduce you to the complexity and creativity of the human use of language. Like breathing, walking, and sleeping, producing and understanding speech is a natural activity that we engage in, daily, with little or no conscious awareness. Psycholinguistics is a field that studies the unconscious processes that underlie these abilities.</p> <p>Introduction to Psycholinguistics; Language Perception; Language Production; Language Acquisition; and Neuro-biological Foundations of Language</p>
14	Introduction to Cognitive Linguistics	<p>Cognitive linguistics is concerned with the relationship between linguistic and conceptual structure. One of the central tenets of cognitive linguistics is that language reflects the way we categorize and conceptualize the world.</p> <p>Language and Cognition; Language, Thought and Communication; The Nature of Cognitive Linguistics: Assumptions and Commitments; Categorization and Idealized Cognitive Models; and Cognitive Approaches to Grammar</p>
15	Field Linguistics and Language Documentation	<p>This course is an extensive exercise in learning how to document a language primarily by interacting with a native speaker of that language.</p> <p>Field Linguistics; Methodology; Data Collection and Analysis; Language Documentation; and Methods and Tools of Documentation</p>

16	Applied Linguistics	This is a course that familiarizes students with the various subdisciplines in the field of Applied Linguistics. It concentrates mainly on providing a comprehensive picture of the theoretical foundations of language learning and teaching as well as information about classroom research and activities. Language, Learning, and Teaching; First Language Acquisition and Second Language Learning; Language Planning; Language Use; and Language and Technology
MA Course		
16	Effective Communication Lab	<p>In the present globalized world professionals need good communication skills and awareness of cultural context. Those who learn to communicate effectively with people at all levels, of both genders, and from a variety of cultures and backgrounds will be successful in their professions. In persuading and motivating people to produce the kind of results that are needed, the only tool executives have is the written and spoken word. This programme will provide tools and techniques to participants for handling any communication situation with greater confidence, flexibility and impact.</p> <p>Upon completion of the course, students will be able to:</p> <ul style="list-style-type: none"> • Develop communication skills required for professional life. • Develop a systematic and positive approach to communication. • Develop assertion, confidence and felicity in oral and written communication such that they are able to realize their true potential as future leaders. • Demonstrate improved persuasion and influencing skills for better negotiations.

2. 2003-2005 Aligarh Muslim University, Aligarh, India

- Taught the following courses:

Sl. No.	Course Name	Course coverage
1	General English	Grammar, Vocabulary, and Written Communication
2	Remedial Grammar	All the grammatical items

COURSE CO-ORDINATION

- Coordinated English for Science and Technology and English for Professional Communication courses for approximately 1500 professional students. Supervise the curriculum, text and supplementary materials selection, material production and testing and marking.
- Coordinator M. Phil (English) Programme 2006-2015.

- Coordinated Communication Skills course

ADMINISTRATIVE POSITIONS HOLDING

- Head, *Department of Humanities and Social Sciences, Indian school of Mines, Dhanbad* from April 4, 2015 to April 1, 2018.
- Member, Academic Council, *Indian School of Mines, Dhanbad* from April 4, 2015 to September 5, 2016.
- Member, General Council, *Indian School of Mines, Dhanbad* from April 4, 2015 to September 5, 2016.
- Member, Senate, *Indian Institute of Technology (Indian School of Mines), Dhanbad* from September 6, 2016 to April 1, 2018.
- Chairperson, BOCS, *Department of Humanities and Social Sciences, Indian school of Mines, Dhanbad* from April 4, 2015 to April 1, 2018.
- Member, BOCS, *Department of Humanities and Social Sciences, Indian school of Mines, Dhanbad* from 2005 to 2015.
- Member, Research Council, *Indian School of Mines, Dhanbad* from 2006 to 2012.
- Member, Core Course Committee, *Indian School of Mines, Dhanbad* from 2006 to 2012.
- Member, Time Table Committee, *Indian School of Mines, Dhanbad* from 2006 to 2012.
- Secretary, DAC, *Department of Humanities and Social Sciences, Indian School of Mines, Dhanbad* from 2006 to 2012.
- Member, DRC, *Department of Humanities and Social Sciences, Indian School of Mines, Dhanbad* from 2006 to 2012.

AREAS OF RESEARCH

- ELT, ESP, Language Testing, Applied Linguistics, Language Studies, and Translation Studies, Tribal Studies

CURRENT RESEARCH

1. Teaching Communication Skills
2. English Language Teaching
3. English for Specific Purpose
4. Internal assessment, Communicative Language Testing, and Testing Oral and Written Communication
5. Testing in ESP
6. Applied linguistics
7. Language Studies
8. Translation Studies

9. Tribal Studies

RESEARCH

Sponsored Research

UGC Major Research Project

Title of the Project: **Communicative Needs Analysis of Technical Students: A Study in Jharkhand**

Project No (UGC): 5 – 516/2010 (HRP)
(ISM): UGC(69)/2010-2011/289/HSS

Amount Allocated: Rs. 5,17,700/-

Total grant sanctioned: Rs. 4,76,600/-

Principal Investigator: Md. Mojibur Rahman

Status: Completed

Ph. D. Thesis Guided

Sl. No.	Title of the Thesis	Completed and submitted by –	Year of Submission	Year of Award
1	Keki N. Daruwalla and P.C.K. Prem: A Comparative Study in Literary Communication	Jayshree Goswami	2012	2013
2	Teaching English to Underprivileged Technical Students: An Empirical Study towards Designing a Framework	Priya Kumari	2013	2014 01.12.2014
3	A Descriptive Study of the Language Spoken by the Gulgulia Community in Dhanbad	Sneha Mishra	2015	2016 28.03.2016
4	Literary Communication in the Novels of Chetan Bhagat	Arup Ratan Basak	2018	2018 16.11.2018
5	A Descriptive study of the Kurukh language spoke in and around Ranchi	Alisha Vandana Lakra	2017	2019 28.02.2019
6	Gulzar's Poetry in Translation: A Study in Pragmatic Communication	Pallavi Kiran	2020	2020 24.08.2020
7	Discourse Analysis of Indra Sinha's Novel <i>Animal's People</i>	Monalisha Mandal	2021	2022 05.09.2022

	and Benjamin Kwakye's Novel <i>The Sun by Night</i>			
8	Teaching English to Jharkhand State Board Secondary Level Students: Adoption of Need Based English Language Curriculum	Neha Toppo	2022	2022 23.09.2022
9	Pre-school Child Multilingualism and Its Educational Implications: A Case Study	Anupama Purohit	2022	2022 05.09.2022
10	Social and Cultural Study of Tribal Tales of Jharkhand	Laxmi Kumari	2022	2022 01.11.2022
11	Role of Translation in Mainstreaming Dalit Literature: A Study in Bengali Dalit Writings	Bidisha Pal	2023	2023 29.08.2023
12	Discourse Based Approach to Teaching Academic Writing: A Study at a Technical Institution	Shafaque Zaheer	2023	2024 29.08.2024
13	Translation of Santal Folklores: An Ethnopoetic Assessment	Sanoj Stephan Hembrom	2024	2024 01.07.2024
14	A Study of the Narrative and Discourse Strategies in Short Stories of Ruskin Bond	Asmita Sharma	2024	2025 27.01.2025
15	Developing a Framework for Speaking Skills Ability of Rural Students in Technical Institutions in Jharkhand	Sweta Kumari	2024	2025 27.01.2025
16	CALL: Edmondo in Teaching English Language to Undergraduates in the Multilingual Society	Ashumeet Mitter	2024	2024 11.11.2024
17	Literary Analysis of Kazuo Ishiguro's <i>Never Let Me Go</i>	Biman Mondal	2024	
18	Neoliberal Reforms and Millet Cultivation in Tribal Odisha: A Study of Parajas	Partha Sarathi Swain	2024	

Ph. D. Thesis Guiding

Full Time

Sl. No.	Title of the Thesis	Completed and submitted by –	Year of Registration
1	Disabled Masculinity in Malayalam Cinema	Liyana E 20DR0070	2020
2		Gourab Sarkar	2024

		24DR0013	
3		Keshav Kasyap 24DR0086	2024

Part Time

Sl. No.	Title of the Thesis	Completed and submitted by –	Year of Registration
1	The Development of Vocational English Language Course for Tribal Students of Jharkhand	Elizabeth Tudu	2017

M. Phil Dissertation Guided

Sl. No.	Title of the Dissertation	Completed and submitted by –	Year of Submission
1	Reading Difficulties of Post-primary Learners and Challenges Faced by Teachers in Teaching Reading: A Study of Dhanbad Districts	Shafaque Zaheer	2015
2	A Paragraph-First Approach to the Teaching of Academic Writing: A Study of B. Tech Students at ISM Dhanbad	Dolly Kujur	2015
3	Discourse Analysis: A Study of Three Award Winning Commonwealth Short Stories	Laxmi Kumari	2015
4	Problems of Slow Learners in ESL Classroom: A Study of B. Tech Students at ISM Dhanbad	Dayanand Kumar	2014
5	Cooperative Language Learning at Tertiary Level: A Study of Technical Students at ISM Dhanbad	Kanta Rao D.	2014
6	A Descriptive Study of Morphology of Bajjika Spoken in Vaishali District	Kumari Amrita Pritam	2014
7	Problems in Writing of Students of Preparatory Class at Indian School of Mines: An Evaluation	Ankita Gupta	2013
8	Manas Bakshi: A Contextual Study of His Poetry	Alisha Vandana Lakra	2013
9	Problems of Translating Drama: A Study of the Play “Pakshi ki Kaid” by Sheel Bodhi	Neha Mandal	2013
10	Common Errors in the Writings of Preparatory Students of ISM, Dhanbad	Priyeranjan Pravin	2011
11	Translation of <i>Flight of Phoenix</i> : Some Linguistic and Cultural Issues	Varsha Singh	2011

12	Negotiating Communicative Problems in Translation: Some Commonwealth Short Stories	Rajni Kumari	2011
13	A Needs Analysis Survey of the Preparatory Students of the Indian School of Mines	Priya Kumari	2010
14	Hindi Translation of Some Self-translated Stories from Telugu to English by V. V. B. Rama Rao	Nandita Jha	2009
15	Class V Hindi Textbooks: Materials Analysis in the Perspective of Language Teaching Principles	Richa Sinha	2009
16	Spiritual Consciousness in the Poetry of S. L. Peeran	Mashrique Jahan	2009
17	English Language Learning Problems of Rural Students at Post-primary Level: An ESP Perspective	Chandrashekhar Singh	2008

CONFERENCE/WORKSHOP DESIGN

- Designed and organized a workshop on **Relevant Communicative Teaching** in 2007.
- Designed and organized a workshop on **Group Discussion Skills** in 2006.

PROGRAMMES AND COURSES DESIGN AND DEVELOPMENT

1. M.Phil (English) Programme
2. Introduction to Linguistics
3. Principles of English Language Teaching
4. Translation Studies
5. Research Methodology
6. Interpersonal and Communication Skills
7. Advanced Academic Writing
8. Research and Technical Communication for Research Scholar
9. Communication Skills for M.Sc.
10. Professional Communication for M.Sc
11. Communication Skills for B. Tech
12. Effective Communication Skills Lab for MA (DH&SS)
13. Descriptive Linguistics
14. Introduction to Sociolinguistics
15. Introduction to Psycholinguistics
16. Introduction to Cognitive Linguistics
17. Field Linguistics and Language Documentation
18. Applied Linguistics

EDITORSHIPS

- Assistant Editor, *Journal of Communication Practices* since 2006.
- Member, Editorial Board, *insideISM: A Quarterly Publication of ISM* from 2005-2011.

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Web of Science Researcher ID: R-8956-2016

Scopus Author ID: 57202833154

Vidwan-ID: 97642