

**E-TENDER NOTICE**

The Indian Institute of Technology (Indian School of Mines) Dhanbad invites Bids from eligible, qualified, and capable manufacturers/dealers/suppliers for the “**Empanelment of Multiple Law Firm for IP Services**”, according to the requirements as defined in the Tender document.

<b>Sl. No</b>	<b>Tender No.</b>	<b>Particulars</b>	<b>Amount of EMD</b>
1.	<b>CI-INS-CPPP-177-24-25</b>	<b>Empanelment of Multiple Law Firm for IP Services</b>	<b>Rs.14000/-</b>

Earnest Money Deposit (EMD) in form of Demand Draft should be drawn in favour of Registrar, IIT (ISM) Dhanbad payable at Dhanbad. EMD can also be deposited in the form of a Term Deposit Receipt/Fixed Deposit Receipt/Bank Guarantee drawn in favour of Registrar, IIT (ISM) Dhanbad. A scanned copy of EMD should be uploaded on [www.eprocure.gov.in](http://www.eprocure.gov.in) along with the technical bid.

The hard copy of the same in the original is to be sent to the address mentioned below duly super scribing the Tender Number and Name on the envelope and the same must reach in the IIT (ISM) Dhanbad on or before the due date and time for the opening of technical bid. If not received within 05 days after last date of submission of bid the bid will be rejected summarily.

<b>Sl. No.</b>	<b>Description</b>	<b>Date</b>	<b>Time</b>
1	Tender Publication Date	12.02.2025	18:50 PM
2	Pre-Bid Conference date and time	19.02.2025	11:00 AM
3	Bid submission start date and time	20.02.2025	18:00 PM
4	Bid submission end date and time	14.03.2025	18:00 PM
5	Technical Bid opening date and time	17.03.2025	11:00 AM
6	Financial Bid opening	Technically qualified bidders will be informed about date and time of opening of financial bids through CPPP.	

IIT (ISM) Dhanbad reserves the right to accept or reject the tenders without assigning any reason.

The original EMD should be sent to:

**Deputy Registrar (Purchase and Stores)**  
**IIT (ISM) Dhanbad,**  
**Distt. Dhanbad – 826004**  
**Jharkhand.**

**Deputy Registrar**  
**(Purchase & Stores)**  
**IIT(ISM) Dhanbad**

### **Instructions to the bidders for online bid submission**

The bidders are required to submit their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal to prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information for submitting online bids on the CPP Portal may be obtained at <https://eprocure.gov.in>.

#### **1. Registration:**

- (a) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- (b) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (c) Bidders are advised to register their valid email addresses and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- (d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India, with their profile.
- (e) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible for ensuring that they do not lend their DSC's to others which may lead to misuse.
- (f) Bidder then logs in to the site through the secured log-in by entering their user ID / Password and the password of the DSC / e-Token.

#### **2. Searching for tender documents:**

- (a) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- (b) Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS/E-mail in case there is any corrigendum issued to the tender document.
- (c) The bidder should make a note of the unique Tender ID assigned to each tender; in case they want to obtain any clarification/help from the Helpdesk.

#### **3. Assistance to bidders:**

- (a) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.
- (b) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

- (c) All information called for should be furnished against the relevant items in the prescribed forms. If for any reason, information is provided in a separate sheet, this fact should be mentioned in the relevant column. Even if no information is to be provided in a column, a "nil" or "no such case" entry should be made in that column. If any particulars/query is not applicable in the case of the firm. It should be stated as "not applicable".
- (d) Each page of the application should be signed and stamped by competent authority of the firm.
- (e) Three References and information from at least three reputed Academic/R&D based clients with whom the firm is working in the last three years, certifying suitability and capability of the applicant for each form of IP should be duly signed.
- (f) The Institute reserves the right to accept or reject any or all EOI without assigning any reasons
- (g) All the information regarding the manpower, clients, patent filing should be given in reference to the firm based in India. Information given on basis of associates and sisters concerns in Indian and abroad shall not be taken into accounts.
- (h) The evaluation would be done separately for each IP that is Patents, Trademarks, Copyrights, etc.

#### **4. Submission of the bid:**

All interested eligible bidders are requested to submit their bids online through CPP Portal: <http://eprocure.gov.in> as per the criteria given in this document:

- a. Technical Bid should be upload online in cover 1.
- b. One single pdf containing all technical documents, duly filled and signed Annexures, copy of EMD etc. must be uploaded.
- c. Financial Bid should be upload online in cover 2.

Both Technical and Financial Bid covers should be placed online on the CPP Portal <http://eprocure.gov.in>.

#### **(A) Technical bid:**

Signed and Scanned copies of the Technical bid documents must be submitted online on CPP Portal: <http://eprocure.gov.in>.

**List of Documents to be scanned and uploaded with Technical Bid (Under Cover-1). The enclosures have to be attached in the serial order as mentioned hereunder:**

- (i) Scanned copy of EMD deposited in the form of Demand Draft, Term deposit receipt/Fixed deposit receipt drawn in favour of Registrar, IIT (ISM) Dhanbad.
- (ii) A scanned copy of the certificate mentioning the status of the Firm/Agency/Company/proprietary/ partnership (as applicable) from the competent authority.
- (iii) Scanned copy of PAN Card (as applicable to the type of tenderer) and Goods and Services Tax Registration Certificate.
- (iv) Scanned copy of duly filled **Annexure-A, Annexure-B, Annexure-C, Annexure-D and Annexure-E.**
- (v) Scanned copy of purchase/work/supply order as proof of past performance if

any.

**Note:**

- (a) **All the above-mentioned documents must be scanned and merged as a single PDF along with the Technical Bid. This single PDF of Technical Bid should be uploaded under Technical Cover in CPP Portal.**
- (b) The technical bid may be summarily rejected, if above mentioned documents are not attached.
- (c) For the tender value up to Rs. 10 Crores, Self-Certificate for local content, and for the tender value above Rs. 10 Crores, Certificate for local content from Statutory Auditor/Cost Auditor/Cost Accountant/CA, must be attached.

**(B) Financial bid:**

In preparing the financial bids, bidders are expected to take into account the requirements and conditions laid down in this Tender document. The financial bids should be uploaded online as per the specified “.xls” format i.e. Price Bid Excel sheet attached as ‘.xls’ with the tender and based on the scope of work, service conditions and other terms of the Tender document.

**5. Other instructions:**

- (a) The detailed tender documents may be downloaded from <http://eprocure.gov.in> till the last date of submission of the tender. The tender can only be submitted online through CPP Portal <http://eprocure.gov.in>
- (b) Bids will be received only online mode through [www.eprocure.gov.in](http://www.eprocure.gov.in) up to the date & time mentioned in the E- TENDER NOTICE. No tender/bid will be accepted in physical form and any tender/bid received in such manner will be treated as non-bonafide tender/bid.
- (c) Bid will be opened on the scheduled date and time in the presence of tenderers/bidders or their authorized representatives (if any), who have uploaded their quotation/ bid and who wish to be present at the time of opening the bids.
- (d) All the bids must be valid for a period of 180 days from the last date of submission.
- (e) Bidders are requested to go through the instructions regarding filling and submission of the tender attached herewith. Bidders may forward their points on tender documents and/or depute their technical representative for discussion on tender/drawing and to clarify doubts, if any, on the stipulated pre-bid date.
- (f) Bidders shall upload a scanned copy of the Earnest Money Deposit (EMD) mentioned in the Notice of Tender and shall ensure the receipt of a hard copy of the same in the Purchase and Stores Section, IIT (ISM) Dhanbad, Distt. Dhanbad - 826004, Jharkhand, on or before the scheduled date of opening of bid. In case of failure of the same, the technical bid will not be evaluated.
- (g) In view of delays due to system failure or other communication related failures, it is suggested that the tender/bid be uploaded sufficiently in advance of the last due date and time fixed.
- (h) If any alterations to any of the condition, specifications laid down in the tender documents are found or any new condition is mentioned by the tenderer, in the tender

document, such tender/bid will be rejected.

- (i) IIT (ISM) Dhanbad reserves the right to cancel the tender at any point of time without assigning any reason.

## Annexure-II

### TENDER FOR: “Empanelment of Multiple Law firm for IP Services”

#### TERMS AND CONDITIONS

1. The scope of work are enclosed as **Annexure-III**. Bidders are required to go through the technical specifications carefully before submission of bids.
2. The tenderer should not have been debarred or blacklisted by any Central / State Government. A self-attested certification to that effect must be uploaded with the technical bid in the prescribed format. The proforma of the certificate is enclosed with the tender as **Annexure-A**.
3. The contract shall be valid for **one year from the day of award of the contract**, which may further be extended for another three years on the same terms and conditions subject to satisfactory performance.
4. All the bids must be valid for a period of 180 days from the last date of submission. In, exceptional circumstances, prior to expiry of the original time limit, the Institute may request the bidders to extend the period of validity for a specified additional period beyond the original validity of 180 days. The request and the bidders' responses shall be made in writing. The bidders, not agreeing for such extensions will be allowed to withdraw their bids without forfeiture of their Bid Security.
5. **EMD Exemption:** EMD exemption shall be given to those bidders who are registered with the Central Purchase Organization or NSIC or MICRO and Small Enterprises (MSEs) as defined in MSME Procurement Policy issued by the Department of Micro and Small Enterprises (MSME). To claim the exemption, the bidder must be offering goods manufactured by themselves or providing relevant services. Exemption will not be granted in case the bidder is acting as an agent for some other vendor. Bidders are required to upload necessary certificates to claim EMD exemption.

**6. Instruction to the bidder of countries which share land border with India (Rule 144(xi) GFRs).**

Any bidder from a country that shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Department for Promotion of Industry and Internal Trade (DPIIT). As per Office Memorandum No. F.7/10/2021-PPD (1) dated: 23.02.2023 issued by the Department of Expenditure (Ministry of Finance), Govt. of India, the bidder is required to submit an undertaking as per **Annexure-C**.

**7. MII & Purchase Preference:**

The MII compliances shall be as per Govt. of India guidelines. Only Class-I local suppliers and Class-II local suppliers are eligible to participate in the tender. As per the Ministry of Commerce and Industry Order No. P-45021/2/2017-PP(BE-II) dated 04.06.2020 preference shall be given to Make in India products for which bidders must declare Country of Origin of goods and percentage of Local contents in the

product. The purchase preference shall be as per Govt. of India guidelines. All the bidders must upload undertaking as per **Annexure-B** with the Technical Bid.

## **8. Evaluation Procedure:**

### **Phase-I: Technical Evaluation**

Technical evaluation will be done based on documents submitted by the bidder in the technical bid. Hence bidders are required to enclose all relevant documents along with the technical bid. Discrepancy in relevant supporting documents shall lead to the rejection of technical bids.

### **Phase-II: Financial Evaluation**

Financial bids of technically qualified bidders shall only be opened.

### **Pre-qualification Criteria:**

The prospective bidder should meet the following qualifying criteria:

1. The firm must be registered in India.
2. The firm should have minimum five years of experience as an Indian entity.
3. The firm should possess professional expertise, especially in handling patent applications in the field of sciences and engineering/technology (all branches). Please refer to the area of expertise.
4. The firm must have the requisite infrastructure and in-house capability.
5. The firm should not have been blacklisted by any central/state Government/Public Sector Undertaking, Govt. of India.
6. The firm should not be involved in any major litigation that may have an impact of affecting or compromising the delivery of services

### **Evaluation Process:**

The EOI will be evaluated by a committee. The EOI will be assessed with 80% emphasis on technical aspects and 20% on the presentation.

### **Total Weightage: 100%**

#### **• Evaluation Criteria**

<b>S. No</b>	<b>Criteria</b>	<b>Weightage</b>
<b>Technical Criteria – 80%</b>		
1.1	Number of Indian Patent Applications filed in the last 5 years (refer to table No. 5)	10%
1.2	Number of Granted Patents in relevant areas of expertise in the last 5 years (provide area-wise details in Table No. 6)	15%
1.3	Number of Indian Patent Applications granted in the last 5 Years (refer to Table No. 7)	10%
1.4	Number of other Indian IP Applications (e.g., Trademarks, design) granted in the last 2 years (refer to table No. 8)	10%
1.5	In-house full-time manpower structure and professional competence (refer to Table No. 9)	25%
1.6	Reference letter from clients, including at least one from and	10%

	Institute of National Importance (INI) (refer to Table No. 10)	
2	<b>Presentation</b> Understanding of institutional needs, strategic IP advice, and presentation of relevant case studies	20%

- The bidders who meet the technical eligibility criteria will be called for presentation before a committee at IIT(ISM) Dhanbad at their own cost.
- Only five bidders (L1 to L5) shall be empaneled.

## 9. Delivery:

The empaneled law firm shall ensure that the requested services are completed within 21 days from the date of communication. In the event the law firm anticipates any delay in meeting this timeline, a detailed written explanation, specifying the reasons for the delay and a revised timeline for completion shall be submitted prior to expiration of the stipulated period.

## 10. Liquidated damages (LD):

If a bidder fails to deliver services within the period prescribed for delivery, the Institute shall be entitled to recover as liquidated damages a sum equivalent to 1% (one percent) per week of the purchase order. The total damages shall not exceed 5% (five percent) of the value of the purchase order.

## 11. Inspection:

The Institute authority will certify the satisfactory performance of the service. In case service is not satisfactory then the same will be rejected.

## 12. Payment terms: 100% payment shall be made by NEFT/RTGS against submission of bills in triplicate, only after satisfying following conditions:

- Successful delivery of services by supplier.
- Satisfactory performance certified by IIT(ISM) Institute authority.

## 13. Performance security:

- To ensure due performance of the contract, performance security of 35,000/- is to be furnished by the successful tenderer.
- The performance security should be furnished within 21 days of the award of the contract.
- Performance security may be furnished in the form of a Demand Draft/ Fixed Deposit Receipt / Bank Guarantee from a commercial bank in favor of Registrar IIT (ISM) Dhanbad, payable at Dhanbad.
- Performance security should remain valid for a period of **14 (Fourteen) Months** from date of the Successful award of contract. The performance security will be refunded without any interest, provided that the performance is satisfactory.

## 14. Refund of EMD:

- EMD will be refunded without any interest to the successful tenderer on receipt of performance security.
- The tenderer, who are not qualified for the tender either in technical bid or on any other grounds, their EMD will be refunded within 30 days from the award

of the contract.

- c. If supply order is placed and the successful tenderer fails or refuses to supply the item, in such case the EMD will be forfeited.

**15. Cancellation of tender:**

IIT (ISM) Dhanbad reserves the right to cancel the tender at any point of time without assigning any reason.

**16. Legal:**

Any dispute with regard to the meaning, effect or interpretation of any clause of this contract/agreement shall be referred to the sole Arbitrator i.e. Director, IIT (ISM) Dhanbad who would act as the sole Arbitrator and proceedings of such arbitration shall be conducted in accordance with the provisions of the Indian Arbitration Act, 1940 or any statutory modification thereof. The venue of Arbitration shall be IIT (ISM) Dhanbad only and the language shall be English only. In case of litigation, if any, the District Court of Dhanbad (Jharkhand) shall have the jurisdiction for any such litigation.

**Scope of Work:**

1. Evaluation, drafting, filing, prosecution, opposition and maintenance of Indian patent applications and granted patents.
2. Securing registration and maintenance of copyright, design, trademark and Semi-Conductor Integrated Circuit Layout Design.
3. Handling IP infringement cases
4. Interaction with inventors

***\*Note: Area of Expertise:***

- 1. Earth Sciences and Engineering:**
  - Applied Geology
  - Applied Geophysics
  - Mining Engineering
- 2. Chemical Sciences and Engineering:**
  - Chemical Engineering
  - Chemistry and Chemical Biology
  - Fuel Minerals and Metallurgical Engineering
- 3. Civil and Environmental Engineering:**
  - Civil Engineering
  - Environmental Science and Engineering
- 4. Electrical, Electronics, and Computer Engineering:**
  - Electrical Engineering
  - Electronics Engineering
  - Computer Science and Engineering
- 5. Mechanical and Industrial Engineering:**
  - Mechanical Engineering
  - Management Studies and Industrial Engineering
- 6. Physical Sciences:**
  - Physics
  - Applied Physics
  - Mathematics and Computing
- 7. Humanities and Social Sciences:**
  - Humanities and Social Sciences
- 8. Management and Industrial Studies:**
  - Management Studies and Industrial Engineering

**Format for proposal****1. Basic Information about the Applicant**

1. Name of the registered firm	
2. Address	
3. Phone number and email	
4. Name of the contact person for this proposal	
5. Mobile number and email of the contact person	

**2. Prequalification eligibility check**

Sl. No.	Criteria	Response (Yes/No)	No. of Years	Supporting Documents (Yes/No)	Remarks
1	Indian Firm				Confirm registration and address in India.
2	Well-Established Firm				Requires a minimum of 3 years of consistent operation.
3	Start-up Firm				A startup as defined by DPIIT
4	Professional Expertise				Must have proven expertise in IP law, specifically with experience in patents, trademarks, or copyrights.
5	Adequate infrastructure and in-house capability				Provide a description of the office facilities, and legal resources available, specifically those pertinent to IP law practice, such as novelty/patentability search software and other relevant tools
6	Not blacklisted by any Central/State Govt. or PSU				Declaration required as per Annexure-B
7	No major litigation impacting service delivery				Confirm that there is no ongoing litigation that could affect the firm's ability to deliver services.

### 3. Firm Details

Sl. No.	Particulars	Details	Remarks
1	Date of Establishment		Specify the exact date; essential for eligibility verification
2	Place of work: Owned/Leased		Indicate ownership type; leased facilities must have a minimum one-year term.
3	Legal Status (Attach attested copies, mark as 3.3)		Legal status should be documented with certifications, licenses, or registrations.
4	PAN TAN, and other key registration numbers		Provide attested copies for PAN, TAN, GST, and other tax/registration numbers.
5	Specialization Areas (Patents, Trademarks, Copyrights, etc.)		Mention specific areas, e.g. IP litigation, advisory, filing.
6	Technical Expertise in Patents		Highlight key industries or technologies, such as biotech or software patents
7	Registration/Certification with Govt. or Non- Govt. Bodies (Attach attested copies mark as 3.7)		List any relevant registration (e.g. Bar Council, IP Associations)
8	Memberships/Partnerships		Provide information on memberships in legal or IP bodies, partnership if any.
9	Articles and Memorandum of Association		Attach certified copies if applicable
10	IT Returns for the last three F.Y., mark as 3.10		Include copies of the last three years' returns, ensuring accuracy and completeness.

#### 4. Partners and Associates

Sl. No.	Particulars	Details	Remarks
1	Names of Indian Associates and partners		List all active associates/partners with areas of IP expertise
2	Names and details of Foreign Associates, including selection basis and international ranking, mark as 4.2		Provide foreign associates' rankings from reputable sources, if available

#### 5. Criteria 1.1: Indian Patent Applications Filed

Patent Application Number	Title of Patent	Date of Filing	Current Status

#### 6. Criteria 1.2: Area-of-Expertise-Wise List of Granted Patents

Area of Expertise (Please refer page no. 3 to 4 for details of Area of Expertise)	Number of Granted Patents (Last 5 Years)	Details of Granted Patent

#### 7. Criteria 1.3: Indian Patent Applications Granted

Patent Application Number	Title of Patent	Date of Grant

#### 8. Criteria 1.4: Other Indian IP Applications Granted

IP Application Type	Number Granted (Last 2 Years)	Details of Applications Granted
Trademark		
Design		
Copyright		
SCICLD		

#### 9. Criteria 1.5: In-House Full-Time Manpower Structure

Team Member Name	Position	Patent Agent number	Qualifications	Years of Experience	Relevant Expertise

#### 10. Criteria 1.6: Reference Letters from Clients

Client Name	Type of Institution	Date of Reference	Summary of Experience

*Note: Please add separate sheets if required*

<b>11. Confidentiality and Information Security</b>
Describe the firm's procedures for securing information, including the protection of hard copies and electronic transactions exchanged with clients. A Non-Disclosure Agreement (NDA) will be executed following the award of empanelment.
<b>12. Testimonials/references from the present clients</b>
Please attach 3 (three) testimonials from at least 3 clients with whom the applicant has been working for the last three years or more. At least one of these testimonials should be from an INI. Mark these as 12-A, 12-B and 12-C.
<b>13. Other questions</b>
1. Was the firm ever required to suspend the works for a period of more than six months continuously after award of work? If so, give the reasons of suspension of work.
2. Has the firm or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, reasons for abandonment.
3. Has the firm or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.
4. Any other information considered necessary but not included above.
Signature & Seal: _____ Date: _____

**SELF-CERTIFIED DECLARATIONS FOR TAKING PART IN TENDER**

- a. Regarding blacklisting / debarring
- b. Insolvency

1. I / We \_\_\_\_\_ (Tenderer) hereby declare that the firm / agency / Company, namely M/s \_\_\_\_\_ has not been declared as **insolvent** by the Central/State Government or any other Organization.

**AND**

2. I / We \_\_\_\_\_ (Tenderer) hereby declare that the firm / agency / Company, namely M/s \_\_\_\_\_ has not been **blacklisted or debarred** in the past by the Central/State Government or any other Organization from taking part in Government tenders in India.

**OR**

I / We \_\_\_\_\_ (Tenderer) hereby declare that the Firm/Agency/Company, namely M/s \_\_\_\_\_ was **blacklisted or debarred** by \_\_\_\_\_ (Name of organization) from taking part in Government tenders for a period of \_\_\_\_\_ years w.e.f. \_\_\_\_\_ to \_\_\_\_\_. The period is expired and now the Firm/Agency/Company is entitled to take part in Government tenders.

In case the above information is found to be false at any point of time, I / We am/are fully aware that the IIT (ISM) Dhanbad can cancel the purchase order and forfeit the EMD. Further, I will not claim any payment for any supplied item against cancelled purchase order.

**Date:**

**Place:**

**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Stamp:**

**Declaration for Local Content**

**(To be given on Company Letter Head)- For the item value below Rs.10 Crores)**  
**(To be given by the Statutory Auditor/Cost Auditor/Cost Accountant/CA for the item value above Rs.10 Crores)**

Date:

\_\_\_\_\_  
 To,  
 The Director,  
 IIT (ISM) Dhanbad.

Sub: Declaration of Local content.

Tender No: **CI-INS-CPPP-177-24-25**

Name of offered the services:

In accordance with the order No. P-45021/2/2017-PP (BE-II) dated 04<sup>th</sup> June, 2020, I hereby declare that

- i) I am aware of the Order No. P-45021/2/2017-PP (BE-II) dated 04<sup>th</sup> June, 2020 and abides by the same.
- ii) I declare that for this tender, I am a **Class-I local supplier / Class-II local supplier / Non-local supplier** (Strike out whichever is not applicable) and classification is based on local content of goods/services/work offered by bidder in this tender.
- iii) **Local content (in percentage) for offered item is: \_\_\_\_\_%**  
**Whereas 'Local Content'** means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.
- iv) The local content for all inputs which constitute the said goods/services/works has been verified and bidder is responsible for the correctness of the claims made therein. I am fully aware that false declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.
- v) Details of items, amount and location(s) at which the local value addition is made:

Sl. No.	ITEM (S)	AMOUNT	LOCATION(S)
1.			
2.			
3.			
4.			
5.			

Yours Faithfully,

(Signature)  
 Seal

**Certificate by the bidder**  
**(To be given on Company Letter Head)**

Date: \_\_\_\_\_

To,  
The Director,  
IIT (ISM) Dhanbad.

Subject: Undertaking regarding type of bidder.

Reference: Office Memorandum No. F.7/10/2021-PPD (1) dated: 23.02.2023 issued by Department of Expenditure, Ministry of Finance, Govt. of India.

Tender No. **CI-INS-CPPP-177-24-25**

Name of Tender: **"Empanelment of Multiple Law Firms for IP Services"**

Sir,

1. I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority is attached.]
2. I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfills all the requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority is attached.]"

Yours Faithfully,

(Signature of the Bidder)  
Seal

**Tender Acceptance Letter**  
**(To be given on Company Letter Head)**

To,  
The Director,  
IIT (ISM) Dhanbad.

Subject: Acceptance of Terms & Conditions of Tender.

Tender No. **CI-INS-CPPP-177-24-25**

Name of Tender: **“Empanelment of Multiple Law Firms for IP Services”**

Sir,

1. I / We hereby certify that I/we have read the entire tender document including all annexures. I/we have read all the terms and conditions of the tender documents. I/we hereby undertake that I/we shall be abide by the terms/conditions/clauses mentioned in the tender document.
2. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
3. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality/entirety.
4. I / We do hereby declare that our Firm has not been blacklisted/ debarred/ terminated/ banned by any Govt. Department/Public sector undertaking.
5. I / We certify that all information furnished by me/our firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the Earnest Money Deposit.

**Yours Faithfully,**

**(Signature of the Bidder)**  
**Seal**

**Price Fall Clause Certificate**  
**(To be given on Company Letter Head)**

I/We \_\_\_\_\_undertake that we have not offered to supply / supplied / are not supplying same or similar product / service systems or sub systems at a price lower than that offered against the **Tender No. CI-INS-CPPP-177-24-25** in respect of any Organization/Ministry/Department of the Govt. of India or its Subsidiaries or other PSU or any other private organization during the currency of the contract and if it is found at any stage that same or similar product/systems or sub systems was supplied by the bidder to any Organization/Ministry/Department of the Govt. of India or its Subsidiaries or other PSU or any other private organization at a lower price during the currency of the contract, then that very price will be applicable to the present case and the difference in the cost would be refunded by the bidder to buyer, if the contract has already been concluded.

**I/We also accept that:**

1. I/We have to submit a copy of the last (latest) purchase order for the similar/ordered item/service(s) received from any Organization/Ministry/Department of the Govt. of India or its Subsidiaries or other PSU or any other private organization.
2. We will inform the purchaser of offer to supply/supply of the similar/ordered item/service(s) at a lower rate to any Organization/Ministry/Department of the Govt. of India or its Subsidiaries or other PSU or any other private organization during the currency of the contract.

Date:

Signature of the Tenderer

Seal of the Firm